

The Kingdom of Goldenvale, Amtgard, Inc.

PO Box 258

Nashua, NH 03061

goldenvalebod@yahoo.com

Terms and Conditions Agreement

The following document outlines a few simple guidelines that all groups being sponsored by The Kingdom of Goldenvale are asked to follow.

Two of the most important duties that The Kingdom of Goldenvale has to its sponsored groups are distributing awards to those deserving, and elevating the status of these groups. It has been our experience that in order to make these tough, and often times, uninformed decisions, regular contact must be maintained with your group.

Definition of Goldenvale's Quarters:

1 st Quarter-	January 1st	through	March 31st
2 nd Quarter-	April 1st	through	June 30th
3 rd Quarter-	July 1st	through	September 30th
4 th Quarter-	October 1st	through	December 31st

In order to be eligible for Kingdom level awards during any given quarter, your group's records must have been received on time for the previous quarter.

In order to be eligible for your group's elevation from shire status to barony status or from barony status to duchy status, your group's records must have been received on time for three (3) quarters previous.

Records for Each Quarter MUST be Postmarked by:

1 st Quarter-	April 30th
2 nd Quarter-	July 31st
3 rd Quarter-	October 31st
4 th Quarter-	January 31st

If four (4) quarters have passed with no submission of records, The Kingdom of Goldenvale, Inc. reserves the right to revoke your group's sponsorship.

The Kingdom of Goldenvale, Board of Directors will send a reminder notice to all groups within two weeks of the end of each quarter that paperwork will be due shortly.

It is important to remember that The Kingdom of Goldenvale's 'Quarters' and your groups 'Quarters' do NOT have to coincide. You should run your group on a timetable that works best for it, however, by the Kingdom of Goldenvale standardizing its submission deadlines, we make it fair to all groups. Should the unforeseen occur and your submission will be late, please contact us and to let us know as soon as possible. We would rather know that your records will be late, than not know anything at all.

Records MUST Include:

- **Copies** of Sign-In Sheets for your group during the outlined months.
- A list and contact information for your groups current officers.
- An updated copy of your group's credit sheet and awards list.

*****DO NOT SEND ORIGINAL COPIES OF YOUR RECORDS!*****

The Kingdom of Goldenvale can not stress this enough!

As a sponsored group, the Kingdom of Goldenvale requires that each group maintain regular contact with the Kingdom's officers. We ask that at a minimum, your groups althing notes be forwarded to the Kingdom so that we may see that your group is alive and well.

The Kingdom of Goldenvale also suggests that each of its group's follow the Kingdom's Corpora, however each group has a right to follow it's own. Any changes to your group's Corpora **MUST** be made in writing and approved by The Kingdom of the Burning Lands. The Kingdom of Goldenvale should also be notified of any changes as well.

Should your group ever decide to leave sponsorship under the Kingdom of Goldenvale, whether due to inactivity or to be sponsored by another Kingdom, The Kingdom of Goldenvale Board of Directors asks to be given sufficient notice of departure.

Records may also be submitted electronically prior to the submission deadline. Please contact the Kingdom at goldenvalebod@yahoo.com prior to scanning your records for the current electronic submission guidelines.

All correspondence regarding records should be sent to either:

The Kingdom of Goldenvale, Amtgard, Inc, PO Box 258, Nashua, NH 03061 or electronically to goldenvalebod@yahoo.com. All Award request inquiries should be sent to the Kingdoms current Monarch and / or Officers whose contact information may be found at <http://www.goldenvale.org>

After being read and understood by all of your group's officers, please initial and return to The Kingdom of Goldenvale, Amtgard, Inc.

Group Name

Initials Name Title Date

Signature

Initials Name Title Date

Signature

Initials Name Title Date

Signature

Initials Name Title Date

Signature

Received by the Kingdom of Goldenvale Board of Directors

Initials Name Title Date

Signature